

2026 CODE EMS Conference

October 14–16, 2026

Exhibitor Agreement & Information

Kalahari Resort & Convention Center
250 Kalahari Drive, Pocono Manor, PA

*Vendor Load-in Date October 13, 2026

Pennsylvania's **Premier** EMS Conference

 www.codeemsconference.com

 Follow us on Facebook: *CODE EMS Conference*



Application for Exhibitor Space

EXHIBITION CONTRACT

Company Name as you want your exhibit space sign to read:

Mailing Address:

City: _____ **State:** _____ **Zip:** _____

Telephone: _____ **Email Address:** _____

On-Site Rep: _____ **Cell:** _____

Exhibit Fees

Vehicle Display Exhibitor package estimated area 16'x 30'with electric.

\$1,325.00 Spaces _____ Cost _____

\$35.00 Extra Tables _____ Cost _____

Exhibition Booth package with 8'x10' area with electric.

\$625.00 Spaces _____ Cost _____

\$35.00 Extra Tables _____ Cost _____

Tuesday Evening Vendor Reception

NO COST FOR VENDORS Number Attending _____

TOTAL COST _____

I / We have read the entire contract, including the Terms and Conditions, and agree to abide by its contents. _____

Please make checks payable to The Eastern PA EMS Council

Return Only this page and Payment to:

Eastern PA EMS Council

4801 Kernsville Road Orefield PA 18069

Attn Jason Smith, Conference Coordinator

Pennsylvania's Premier EMS Conference

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EXECUTION OF CONTRACT

The Council reserves the right to decline or prohibit any exhibit, exhibitor or proposed exhibit not approved by it and to permit only such matter and conduct as it may approve. This reservation covers persons, things, conduct, printed matter, advertisements, souvenirs, and emblems, and all else which affects the conference.

The Exhibitor agrees to indemnify and hold harmless the sponsoring and operating organization, the Eastern Pennsylvania Emergency Medical Services Council (the Council), its members, officers, directors, and employees against any or all damages to property or personal injury or loss caused by the Exhibitor or his agents, representatives, employees, or any other person. Exhibitor space fees are Non-Refundable without fifteen-day notice prior to September 26, 2026.

I / We have read the entire contract, including the Terms and Conditions, and agree to abide by its contents. This contract is not binding upon the Council until it has been duly accepted and signed by its authorized representative.

The Council reserves the right to use any pictures, social media, video or recording of any part or whole exhibit and staff as promotional material for future events. Please refer to the Kalahari Resorts and Convention Center guidelines for additional information specific to corporate policy, procedures, shipping, vehicles, and other convention needs.

TERMS AND CONDITIONS

The undersigned (herein called “the exhibitor”) agrees to these terms and conditions as stated in this EXHIBITOR CONTRACT.

This Exhibitor contract is for Exhibitor space, and if applicable, sponsorship opportunities which include guest credentials for exhibitors or their representative. Exhibitors desiring to obtain credit for educational sessions may do so by purchasing and registering as conference attendees.

2. This is an indoor, ceiling height venue. Smoking is not permitted in the Exhibitor space or during conference sessions. Each standard Exhibitor package will include the following ‘Pipe and Drape’ package:
 - 8' X 10' Exhibitor space. – 8' high backdrop, 3' high side rails
 - Professionally installed Pipe & Drape exhibition space, Topped, and skirted 6' table.

- Waste receptacle
- 2 chairs.
- Exhibit space ID placard

Additional options available for your consideration:

- Audio Visual equipment, furniture, accessories, and services may be contracted if needed, the Exhibitor is responsible for arranging computer/phone lines with Kalahari Resorts. The Exhibitor is responsible for any additional costs that this may incur.
- Display of vehicles within the exhibition hall is available. A 16' x 30' space holds one vehicle of average size. For the safety of all, Kalahari Resorts maintains specific standards for the indoor display of vehicles, a copy of these guidelines is available for your consideration.

Basic Display Information:

- Please refer to Kalahari Resorts Policy and Procedure Guide for complete details
 - Fuel levels must be at ¼ or less for display
 - Vehicle batteries must be disconnected
 - Exhibitor must present proof of vehicular insurance
 - Visqueen must be placed underneath each display vehicle (provided by authorized vendor)
 - Exhibit hall entryway door for display vehicles is 16ft wide x 15ft tall
3. Exhibitors, or their representatives, will be attired in a businesslike and professional manner and shall abide by the Conference Code of Conduct, a copy of which is available upon request.
 4. The Exhibitor may not share their booth with any other business in any way, which includes distributing information, product literature, business cards, or display of products.
 5. The Exhibitor may not conduct any raffle, drawings or distribution of marketing materials intended to divert attendees to specific events beyond the confines of the exhibit hall without written permission from the conference director.
 6. The Council reserves the absolute right to assign all Exhibitor space after receiving the receipt of a signed and completed application AND payment in full. Noisy exhibits, odor producing exhibits, exhibits displaying bad, lewd, immoral taste, of questionable nature, or demoralizing tendency are expressly prohibited. The right is reserved by and expressly granted to the Council representatives to remove from any exhibition space and from the

building, with or without notice, any article or person or exhibitor which, or whom, in its opinion is not keeping with the conference code of conduct or is an infraction of any provision of this agreement.

7. Exhibitors will be responsible, at all times, for their merchandise. The Council will not be liable for theft or loss of exhibit items, merchandise and wares, or any individual property of exhibitor or its employees or agents.
8. It is specifically promised, understood, and agreed upon between the parties that the Council will not be liable in any way to the Exhibitor for injury or damage by any cause whatsoever, including an Act of God, fire, theft, or national or state emergency. It is further agreed that the Exhibitor agrees to carry workers compensation for all exhibitor's, if necessary, by statute.
9. Exhibitors shall register at the conference registration kiosk upon arrival and prior to setting up of exhibits. Exhibitors will at this time be provided with their Exhibit area location and credentials. Exhibition space is pre-determined and on a first-come registration basis. For safety reasons, Exhibitor vehicles will not be permitted to leave the Exhibit floor before 4:00 p.m. Thursday October 16, 2026.

SETUP, REMOVAL, AND EXHIBIT HOURS

10. The Exhibitor, their employees and/or representatives are responsible for assembling, dismantling, packing, unpacking, and placement of any materials for their display. Arrangements to ship booth materials or other items for the Exhibitor display must be made with General Exposition Inc. prior to the Exhibitor's arrival and/or departure. Exhibitors are solely responsible for all costs associated with shipping, applicable offloading, and storage fees.
11. Set-up of Exhibition vehicles WILL be from 10:00 a.m. to 12:00 p.m., Tuesday, October 13, 2026. Exhibits and supporting material / displays must be in-place Tuesday, October 13, 2026 between 2:00pm – 6:00p.m. (Times are subject to change, advance notification will be provided for any time changes)

Nothing may be affixed, nailed, or otherwise attached to walls, floors, ceiling, doors, etc., in such a manner as to deface or destroy said property. All space is leased and is subject to these restrictions. Violations of these rules will void the Exhibitor's contract, and the Exhibitor will be held liable for any damages from such violations. Payment of any

damages shall be made by the Exhibitor directly to Kalahari Resorts and Convention Center and or General Exposition. All boxes, crates, and packing materials used in connection with the exhibit must be removed from the area by no later than 10:00 a.m., Wednesday October 14, 2026.

12. Each and every article of Exhibition must be removed from the premises by no later than 5:00 p.m., Thursday October 16, 2026, unless permission in writing is first obtained from the Council and The Kalahari Resort and Convention Center.
13. The Exhibition Hall will be available to attendees and guests during all hours of conference operations. Dedicated times have been established in the conference schedule to afford attendees and guest time to commit to our Exhibitors. Please download the CODE EMS Conference Mobile App to secure access to all the conference's events and activities.

Load-In Date Tuesday October 13, 2026.

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