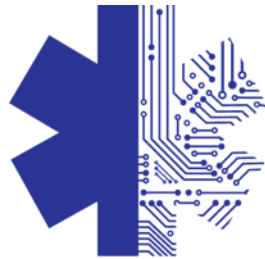


# Application and Agreement for Exhibitor Space For Commercial Exhibitors



**CODE**  
**EMS CONFERENCE**

25 Years of Educational Excellence

October 14, 15, 16, 2020

2020 CODE EMS Conference

## TERMS AND CONDITIONS

This application is for Exhibition space at the Eastern Pennsylvania Emergency Medical Services Council, 2020 CODE EMS Conference, which will be hosted at:

**The Kalahari Resort and Convention Center**

**250 Kalahari Drive, Pocono Manor, PA**

**October 14, 15, 16, 2020**

The undersigned (herein called “the exhibitor”) agrees to these terms and conditions as stated in This EXHIBITOR CONTRACT.

1. This Exhibitor contract is for Exhibitor space, and if applicable, sponsorship opportunities which includes guest credentials for exhibitors or their representative. Exhibitors desiring to obtain credit for educational sessions may do so by purchasing and registering as a conference attendee.
2. This is an indoor, ceiling height venue. Smoking is not permitted in the Exhibitor space or during conference sessions. Each standard Exhibitor package will include the following ‘Pipe and Drape’ package:
  - 8' X 10' Exhibitor space. – 8’ high backdrop, 3’ high side rails
  - Professionally installed Pipe & Drape exhibition space, Topped and skirted 6’ table.
  - Waste receptacle
  - 2 chairs.
  - Exhibit space ID placard

### Additional options available for your consideration:

- Audio Visual equipment, additional furniture, accessories and services may be contracted if needed. If required, the Exhibitor is responsible for arranging for computer/phone lines with Kalahari Resorts. The Exhibitor is responsible for any additional costs that this may incur.
- Display of vehicles within the exhibition hall is available. A 16’ x 30’ space holds one vehicle of average size. For the safety of all, Kalahari Resorts maintains specific standards for the indoor display of vehicles, a copy of these guidelines are available for your consideration.

### Basic Display Information:

- Please refer to Kalahari Resorts Policy and Procedure Guide for complete details
- Fuel levels must be at ¼ or less for display
- Vehicle batteries must be disconnected
- Exhibitor must present proof of vehicular insurance
- Visqueen must be placed underneath each display vehicle (provided by authorized vendor)
- Exhibit hall entryway door for display vehicles is 16ft wide x 15ft tall

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3. Exhibitors, or their representative, will be attired in a businesslike and professional manner and shall abide by the Conference Code of Conduct, a copy of which is available upon request.
4. The Exhibitor may not share their booth with any other business in any way, which includes distributing information, product literature, business cards, or display of products.
5. The Exhibitor may not conduct any raffle, drawings or distribution of marketing materials intended to divert attendees to specific events beyond the confines of the exhibit hall without written permission from the conference director.
6. The Council reserves the absolute right to assign all Exhibitor space after the receipt of a signed and completed application AND payment in full. Noisy exhibits, impedance into other exhibitor space be it horizontal or vertical, odor producing exhibits, exhibits displaying bad, lewd, immoral taste, of questionable nature, or demoralizing tendency are expressly prohibited. The right is reserved by and expressly granted to the Conference director to remove from any exhibition space and from the building, with or without notice, any article or person or exhibitor which, or whom, in its opinion is not keeping with the conference code of conduct or is an infraction of any provision of this agreement.
7. Exhibitors will be responsible, at all times, for their merchandise., the Council will not be liable for theft or loss of exhibit items, merchandise and wares, or any personal property of exhibitor or its employees or agents.
8. It is specifically promised, understood, and agreed upon between the parties that the Council will not be liable in any way to the Exhibitor for injury or damage by any cause whatsoever, including an Act of God, fire, theft, or national or state emergency. It is further agreed that the Exhibitor agrees to carry workers compensation for all exhibitor's employees, if necessary by statute. Exhibitor agrees to indemnify and hold harmless Council and its officers, contractors, employees and agents from and against losses solely to the extent due to any of the following events by the Exhibitor and/or any of its employees, agents, or contractors: (a) negligent acts or omissions (where there is a duty to act) or willful misconduct, or (b) breach of applicable law. Insurance, if desired by the Exhibitor, must be obtained at its own cost and expense.
9. Exhibitors shall register at the conference registration kiosk upon arrival and prior to set-up of exhibits. Exhibitors will at this time be provided with their Exhibit area location and credentials. Exhibition space is pre-determined and on a first come registration basis. For safety reasons, Exhibitor vehicles will not be permitted to leave the Exhibit floor before 4:00 p.m. Thursday October 15, 2020.

## SETUP, REMOVAL, AND EXHIBIT HOURS

10. The Exhibitor, their employees and/or representatives are responsible for assembling, dismantling, packing, unpacking, and placement of any materials for their display. Arrangements to ship booth materials or other items for the Exhibitor display must be made with General Exposition Inc. prior to the Exhibitor's arrival and/or departure. Exhibitors are solely responsible for all costs associated with shipping, applicable off loading, and storage fees.
11. Set-up of Exhibition vehicles WILL be from 4:00 p.m. to 6:00 p.m., Tuesday, October 13, 2020. Exhibits and supporting material / displays must be in-place Tuesday October 13, 2020 between 6:00 – 9:00p.m. (Times are subject to change, advance notification will be provided for any time changes)

Nothing may be affixed, nailed or otherwise attached to walls, floors, ceiling, doors, etc., in such a manner as to deface or destroy said property. All space is leased and is subject to these restrictions. Violations of these rules will void the Exhibitor's contract and the Exhibitor will be held liable for any damages from such violations. Payment of any damages shall be made by the Exhibitor directly to Kalahari Resorts and Convention Center and or General Exposition. All boxes, crates, and packing materials used in connection with the exhibit must be removed from the area by no later than 10:00 a.m., Wednesday October 14, 2020.

12. Each and every article of Exhibition must be removed from the premises by no later than 5:00 p.m., Thursday October 15, 2020, unless permission in writing is first obtained from the Council and The Kalahari Resort and Convention Center.
13. The Exhibition Hall will be available to attendees and guest during all hours of conference operations. Dedicated times have been established in the conference schedule to afford attendees and guest time to commit to our Exhibitors.in addition to **dedicated exhibit times** as follows (subject to change)

**Wednesday, October 14, 2020**

**10:35 – 11:15 am**

**Break 3:20 – 4:20 pm**

**Social Event 5:30 pm**

**Thursday, October 15, 2020**

**10:15 – 11:15 am**

**Break 2:15 – 3:00pm**

The Council reserves the right to use any pictures, images, social media content, video or recording of any part or whole exhibit, educational session and staff as promotional material for future events. Please refer to the Kalahari Resorts and Convention Center guidelines for additional information specific to this.

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## EXHIBITION CONTRACT

**Please Print or Type:**

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*Company Name as you want your booth sign to read*

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*Mailing Address*

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*City*

*State*

*Zip*

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*Telephone*

*Fax*

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*Email Address*

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*Lead On-Site Exhibit Person (required)*      *Cell Phone*

*Number of Exhibitor Credentials Requested*      \_\_\_\_\_

### **Exhibit Fees**

1. Vehicle Display with Exhibitor package, estimated area 16'x 30' \$1,325.00 with Electrical supply      Quantity \_\_\_\_\_ = \$ \_\_\_\_\_
2. Exhibition Booth package with 8'x10' area with electrical supply \$625.00      Quantity \_\_\_\_\_ = \$ \_\_\_\_\_

The CODE EMS Conference offers marketing opportunities for Exhibitors and sponsors to promote your product line in our professionally developed conference Mobile App.

SPONSORSHIP LEVEL COMMITMENT ( \_\_\_\_\_ ) = \$ \_\_\_\_\_

**TOTAL COST** = \$ \_\_\_\_\_

For conference sponsorship information please contact [john@easternemscouncil.org](mailto:john@easternemscouncil.org)

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## EXECUTION OF CONTRACT

The Council reserves the right to decline or prohibit any exhibit, exhibitor or proposed exhibit not approved by it and to permit only such matter and conduct as it may approve. This reservation covers persons, things, conduct, printed matter, advertisements, souvenirs and emblems, and all else which affects the conference.

The Exhibitor agrees to indemnify and hold harmless the sponsoring and operating organization, the Eastern Pennsylvania Emergency Medical Services Council (the Council), its members, officers, directors, and employees against any or all damages to property or personal injury or loss caused by the Exhibitor or his agents, representatives, employees or any other person.

Exhibitor assumes complete responsibility and liability for all injury to any and all persons or property or in any way connected with the Exhibitor's display or caused by the Exhibitor, his agents, representatives, or employees. Exhibitor space fees are Non-Refundable without fifteen day notice prior to September 17, 2020.

**I / We have read the entire contract, including the Terms and Conditions, and agree to abide to its contents. This contract is not binding upon the Council until it has been duly accepted and signed by its authorized representative.**

### EXHIBITOR:

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*Company Name*

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*Representative - Print Name*

*Title*

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*Authorized Signature*

*Date*

### Method of Payment

Contract must be paid in full to be accepted. Make checks payable to:

**Eastern PA EMS Council**

**4801 Kernsville Road, Orefield PA 18069**

Payment:                      Check Number \_\_\_\_\_                      Amount \_\_\_\_\_

**We Accept Credit Cards**    VISA\_\_\_ Master Card\_\_\_ Discover\_\_\_ AmEx\_\_\_

**For security purposes, credit card information may be provided directly by telephone with one of our staff, 610-820-9212, please do not document credit card information on this application.**

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