

## Privacy Notice

### Eastern PA EMS Council – CODE EMS Conference

This privacy notice discloses the privacy practices for <https://www.easternemscouncil.org/> and or <http://www.codeemsconference.com/> .This privacy notice applies solely to information collected by these website(s). It will notify you of the following:

1. What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

#### **Information Collection, Use, and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to secure and provide you with information from external partners to address your needs.

Unless you ask us not to, we may contact you via email in the future to tell you about educational offerings, meetings, new products or services, or changes to this privacy policy.

#### **Your Access to and Control over Information**

You may opt out of any future contacts from your regional Council at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

#### **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way utilizing an external vendor.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 610-820-9212 or via email <https://www.easternemscouncil.org/contact/>

### **Registration**

In order to register, request information or secure information from specific EMS Council or CODE EMS Conference website(s), a user must first complete a request / registration form. During registration a user is required to give certain information (such as name and email address). This information is used to contact you about the products/services on our site in which you have expressed interest. At your option, you may also provide demographic information (such as gender or age) about yourself, but it is not required.

### **Orders**

We request information from you on our order form (CODE Conference). To buy from us, you must provide contact information (like name and address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your request. If we have trouble processing an order, we'll use this information to contact you.

### **Sharing**

We partner with another party to provide specific services. When the user signs up for these services, we will share names, or other contact information that is necessary for the third party to provide these services. These parties are not allowed to use personally identifiable information except for the purpose of providing these services.

### **Links**

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

### **Surveys**

From time-to-time our site requests information via surveys. Participation in these surveys is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as agency / registrant name and Point of Contact), and demographic information (such as certification). Contact information will be used to notify the respondents of educational offerings, agency surveys and information relevant to the operations of the Council. Survey information will be used for purposes of further developing EMS programs and systems.