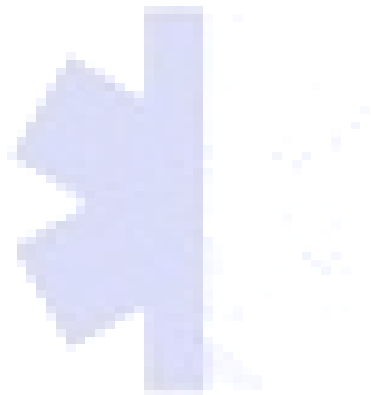


Application and Agreement for Exhibitor Space

For Commercial Exhibitors



CODE
EMS CONFERENCE

2018 CODE EMS Conference

Informational Critical

NOTE OUR NEW DEDICATED EXHIBITION TIMES

Conference Of Development & Education

TERMS AND CONDITIONS

This application is for Exhibition space at the Eastern Pennsylvania Emergency Medical Services Council, 2018 CODE EMS Conference, which will be hosted at:

The Kalahari Resort and Convention Center

250 Kalahari Drive, Pocono Manor, PA

October 10, 11 & 12, 2018

The undersigned (herein called “the exhibitor”) agrees to these terms and conditions as stated in this EXHIBITOR CONTRACT.

1. This Exhibitor contract is for Exhibitor space, and if applicable, sponsorship opportunities which includes guest credentials for exhibitors or their representative. Exhibitors desiring to obtain credit for educational sessions may do so by purchasing and registering as a conference attendee.
2. This is an indoor, ceiling height venue. Smoking is not permitted in the Exhibitor space or during conference sessions. Each standard Exhibitor package will include the following ‘Pipe and Drape’ package:
 - 8' X 10' Exhibitor space. – 8' high backdrop, 3' high side rails
 - Professionally installed Pipe & Drape exhibition space, Topped and skirted 6' table.
 - Waste receptacle
 - 2 chairs.
 - Exhibit space ID placard

Additional options available for your consideration:

- Audio Visual equipment, additional furniture, accessories and services may be contracted if needed. If required, the Exhibitor is responsible for arranging for computer/phone lines with Kalahari Resorts. The Exhibitor is responsible for any additional costs that this may incur.
- Display of vehicles within the exhibition hall is available. A 16' x 30' space holds one vehicle of average size. For the safety of all, Kalahari Resorts maintains specific standards for the indoor display of vehicles, a copy of these guidelines are available for your consideration.

Basic Display Information:

- Please refer to Kalahari Resorts Policy and Procedure Guide for complete details
- Fuel levels must be at ¼ or less for display
- Vehicle batteries must be disconnected
- Exhibitor must present proof of vehicular insurance
- Visqueen must be placed underneath each display vehicle (provided by authorized vendor)
- Exhibit hall entryway door for display vehicles is 16ft wide x 15ft tall

3. Exhibitors, or their representative, will be attired in a businesslike and professional manner and shall abide by the Conference Code of Conduct, a copy of which is available upon request.
4. The Exhibitor may not share their booth with any other business in any way, which includes distributing information, product literature, business cards, or display of products.
5. The Exhibitor may not conduct any raffle, drawings or distribution of marketing materials intended to divert attendees to specific events beyond the confines of the exhibit hall without written permission from the conference director.
6. The Council reserves the absolute right to assign all Exhibitor space after the receipt of a signed and completed application AND payment in full. Noisy exhibits, odor producing exhibits, exhibits displaying bad, lewd, immoral taste, of questionable nature, or demoralizing tendency are expressly prohibited. The right is reserved by and expressly granted to the Council representatives to remove from any exhibition space and from the building, with or without notice, any article or person or exhibitor which, or whom, in its opinion is not keeping with the Conference Code of Conduct or is an infraction of any provision of this agreement.
7. Exhibitors will be responsible, at all times, for their merchandise., the Council will not be liable for theft or loss of exhibit items, merchandise and wares, or any personal property of exhibitor or its employees or agents.
8. It is specifically promised, understood, and agreed upon between the parties that the Council will not be liable in any way to the Exhibitor for injury or damage by any cause whatsoever, including an Act of God, fire, theft, or national or state emergency. It is further agreed that the Exhibitor agrees to carry workers compensation for all exhibitor's employees, if necessary by statute. Exhibitor further agrees to accept all liability for any injury or death sustained by its employees, including of exhibitors employees or agents, the public or any third party in the booth leased by the Exhibitor and further agrees to indemnify the Council from any actions or claims, causes of actions, or suits resulting from any injury, loss or damage, including but not limited to, loss of property, goods, wares or merchandise, caused by, arising out of or in any way connected with the exercise by Exhibitor of the privileges here granted. Insurance, if desired by the Exhibitor, must be obtained at its own cost and expense.
9. Exhibitors shall register at the conference registration kiosk upon arrival and prior to set-up of exhibits. Exhibitors will at this time be provided with their Exhibit area location and credentials. Exhibition space is pre-determined and on a first come registration basis. For safety reasons, Exhibitor vehicles will not be permitted to leave the Exhibit floor before 3:00 p.m. Thursday October 11, 2018.

SETUP, REMOVAL, AND EXHIBIT HOURS

10. The Exhibitor, their employees and/or representatives are responsible for assembling, dismantling, packing, unpacking, and placement of any materials for their display. Arrangements to ship booth materials or other items for the Exhibitor display must be made with Spectrum Associates Inc. prior to the Exhibitor's arrival and/or departure. Exhibitors are solely responsible for all costs associated with shipping, applicable off loading, and storage fees.

11. Set-up of Exhibition vehicles WILL be from 4:00 p.m. to 6:00 p.m., Tuesday, October 9, 2018. Exhibits and supporting material / displays must be in-place Tuesday October 9, 2018 between 6:00 – 9:00p.m. (Times are subject to change)

Nothing may be affixed, nailed or otherwise attached to walls, floors, ceiling, doors, etc., in such a manner as to deface or destroy said property. All space is leased and is subject to these restrictions. Violations of these rules will void the Exhibitor's contract and the Exhibitor will be held liable for any damages from such violations. Payment of any damages shall be made by the Exhibitor directly to Kalahari Resorts and Convention Center and or Spectrum Associates. All boxes, crates, and packing materials used in connection with the exhibit must be removed from the area by no later than 10:00 a.m., Wednesday October 10, 2018.

12. Each and every article of Exhibition must be removed from the premises by no later than 5:00 p.m., Thursday October 11, 2018, unless permission in writing is first obtained from the Council and The Kalahari Resort and Convention Center.

13. The Exhibition Hall will be available to attendees and guest during all hours of conference operations. Dedicated times have been established in the conference schedule to afford attendees and guest time to commit to our Exhibitors. The conference does offer refreshment breaks, (available for sponsorship) which are held in the designated area, in addition to **dedicated exhibit times** as follows:

Wednesday, October 10, 2018

10:35 – 11:15 am

Break 3:15 – 4:00 pm

Social Event 6:30 pm

Thursday, October 11, 2018

10:45 – 11:15 am

Break 2:30–3:00pm

The Council reserves the right to use any pictures, social media, video or recording of any part or whole exhibit and staff as promotional material for future events. Please refer to the Kalahari Resorts and Convention Center guidelines for additional information specific to this.

EXHIBITION CONTRACT

Please Print or Type:

Company Name as you want your booth sign to read

Mailing Address

City State Zip

Telephone Fax

Email Address

Lead On-Site Exhibit Person (required) Cell Phone

Exhibit Fees

1. Vehicle Display with Exhibitor package, estimated area 16'x 30' \$1,325.00 with electrical supply Quantity_____ = \$_____

2. Exhibition Booth package with 8'x10' area with electrical supply \$625.00 Quantity_____ = \$_____

The CODE EMS Conference offers marketing opportunities for Exhibitors and sponsors to promote your product line in our professionally developed conference attendee book.

Half Page Color Ad **\$60.00** = \$_____

Full Page Color Ad **\$110.00** = \$_____

SPONSORSHIP LEVEL COMMITMENT (_____) = \$_____

For conference sponsorship information please contact john@easternemscouncil.org

TOTAL COST = \$_____

EXECUTION OF CONTRACT

The Council reserves the right to decline or prohibit any exhibit, exhibitor or proposed exhibit not approved by it and to permit only such matter and conduct as it may approve. This reservation covers persons, things, conduct, printed matter, advertisements, souvenirs and emblems, and all else which affects the conference.

The Exhibitor agrees to indemnify and hold harmless the sponsoring and operating organization, the Eastern Pennsylvania Emergency Medical Services Council (the Council), its members, officers, directors, and employees against any or all damages to property or personal injury or loss caused by the Exhibitor or his agents, representatives, employees or any other person.

Exhibitor assumes complete responsibility and liability for all injury to any and all persons or property or in any way connected with the Exhibitor's display or caused by the Exhibitor, his agents, representatives, or employees. Exhibitor space fees are Non-Refundable without fifteen day notice prior to September 3, 2018.

I / We have read the entire contract, including the Terms and Conditions, and agree to abide to its contents. This contract is not binding upon the Council until it has been duly accepted and signed by its authorized representative.

EXHIBITOR:

Company Name

Representative - Print Name

Title

Authorized Signature

Date

Method of Payment

Contract must be paid in full to be accepted. Make checks payable to:

Eastern PA EMS Council

Payment: Check Number _____ Amount _____

Credit Card VISA ___ Master Card ___ Discover ___ AmEx ___

Credit Card Number _____ Expiration Date _____

Name as it appears on the credit card – Please print
clearly _____

Last three (3) digits in signature block on back of credit card _____ (we cannot process your card without this number)